



Colwick Parish Council

Community Centre,
Vale Road
Colwick
NG4 2GP
0115 9400571

Minutes of the Colwick Parish Council meeting, held in the Main Hall, Colwick Community Centre at 7:30pm on Monday 18th July 2022

In attendance: Cllr Alison Nunn (Chair), Cllr Hilda Olushola (Vice Chair), Cllr Scott Handley, Jane Richardson (Clerk) and 1 elector.

32. Apologies for absence: Cllr Meredith Lawrence and County Councillor Mike Adams.

33. Declarations of Interest: there were none.

34. To approve the minutes of the last Parish Meeting held on 20th June:

The minutes were approved as a true record, proposed by Cllr Handley, seconded by Cllr Olushola, all in favour.

35. Updates from previous meeting:

Rivendell Care Home have confirmed they are open to community sponsorship for their name to be included on any public structures but unfortunately they are unable to provide volunteers to maintain the Parish planters.

Tom Randall MP, Cllr Mike Adams, a representative from ViaEM (Notts Highways) and Cllr David Ellis have confirmed their intended attendance at the Annual Parish Public meeting on 22nd July.

The website is now operational.

Parking issues on Mile End Road – Cllr Adams has confirmed they may have a resolution to the issues and will attend the Annual Parish Public meeting to advise.

36. Declarations specific to this agenda: there were none

37. Observations from electors and reports from Borough and County Councillors:

Colwick Elector:

Handrail requirement adjacent to the steps on the Rectory Recreation Ground. The elector is continuing their liaison with the Environment Agency to reach a resolution.

Cllr Lawrence Update:

Cllr Lawrence has attended various meetings since the last Parish meeting.

Current Parish issues:

Anti-social parking in the Mile End Road area: following the last parish council meeting he has spoken to County Cllr Adams who stated that ViaEM seemed to have found an answer to the problems which he will explain at the Annual parish Public meeting.

Joshua Dale Skate Park: Cllr Lawrence visited the park the day after the last parish council meeting, and whilst there is maintenance required, at that time it wasn't as bad as had been reported. What was bad was the amount of graffiti that had appeared. Cllr Lawrence has not yet been able to arrange a meeting of the trustees to discuss the park's future.

38. Correspondence:

Email from Rivendell Care Home as mentioned above.

NALC training for staff appraisals

British Legion Tree Planting to commemorate the Platinum Jubilee. Discussion whether the Parish will be involved with this will take place in the September meeting, in the meantime Cllr Nunn agreed to contact St John's School as a possible location.

Letter received from Quantum Fire and Security Company who manage the community centre intruder alarm and the fire alarm. The letter advises that the alarm system is currently set up to the BT landline. BT will abolish the landline in 2025 therefore another solution needs to be considered. They have suggested a new system but this will be need to be agreed for funding at the September meeting. In the meantime Cllr Nunn agreed to circulate the letter to all Councillors so they are fully aware of the situation.

39. Planning: None were received

40. Finance:

Cllr Nunn circulated a payments list to the Councillors for payments made, payments yet to be taken on Direct Debit and payments requiring authorisation, they are:

Payments Made since the last Parish meeting:

29th June A Nunn Argos New microwave £55.00, 29th June Mr M Tamariz ret dep £50.00, 29th June A Nunn Amazon paper & Ink 86.76, 29th June L Wrigley Ret Dep £50.00, 29th June GL Harvey Ret Dep £50.00, 29th June Mrs M Grigore Ret Dep £50.00, 30th June ICO GDPR Fee £35.00, 4th July Mrs C Fry Ret Dep £50.00, 11th July Water Plus £37.23, 15th July Staff Wages Total £1838.70, 15th July PAYE £205.40, 18th July Sage Payroll/Accounts £39.60.

Payments not yet taken on Direct Debit: to be noted:

Total Energies Elec £ 88.82, Total Energies Gas £ 38.24

Payments to be authorised:

Quantum Fire & Security Ltd Fire Alarm Service £204.00 and MSC Plumbing
Emergency call out leak on toilet £105.60.

Finance proposed by Cllr Olushola and seconded by Cllr Handley, all in favour.

41. Main Business:

- a) Co-option of Lynda Skinner. This was proposed by Cllr Nunn and seconded by Cllr Olushola, all in favour. The Councillors welcomed the newly co-opted Cllr Skinner.
- b) Adoption of Employee Sickness Policy and Grievance and Disciplinary Procedure. This was proposed by Cllr Nunn and seconded by Cllr Handley, all in favour. The policies will be circulated to staff.
- c) Promotion of the Geographical area of the Parish. This will be promoted on the Parish Facebook page, in the notice board and on the website.
- d) Garden Competition and Good Neighbour Award. We have only received one application therefore it was decided not to run the competition this year due to lack of interest. A small prize will be purchased for the one applicant who applied and it was agreed to include Colwick in the Netherfield in Bloom competition next year. Proposed by Cllr Handley, seconded by Cllr Olushola, all in favour.
- e) Annual Parish Meeting. This is organised for 22nd July. Posters have been distributed in the Parish area and on the Parish Facebook page.
- f) Staff meeting to organise. Cllr Nunn will organise this.
- g) Clerk Job Vacancy. The closing date for applications is next week, in the meantime we have received one feasible application.
- h) Insurance renewal from October 2022. Cllr Nunn will obtain quotes from the broker recommended by NALC and will carry out an audit of the Community and Parish assets.

42. Community Centre:

The Perspex in the notice board needs replacing and it was suggested to add more notice boards in the Parish. Perhaps consider the offer of sponsorship from Rivendell. Defer until September meeting.

43. Ongoing Matters:

None

44. Any other matters that the Chair considers urgent:

None

45. Date and time of next meeting:

There is no meeting in August. The next meeting will be held on Monday 19th September at 7:30pm in the Small Hall, Colwick Community Centre.

Signed by the Chair.....

Or Vice Chair.....

Date:.....