



Colwick Parish Council

Community Centre,
Vale Road
Colwick
NG4 2GP
0115 9400571

Minutes of the Annual Meeting of Colwick Parish Council, held in the Main Hall, Colwick Community Centre, at 7:30pm on Monday 10th May 2021

In attendance: Cllrs Alison Nunn (Chair), Cllr Meredith Lawrence (Vic Chair), Cllr Janene Davis and Cllr Femi Ogundipe.

Apologies for absence: Received from Cllr Scott Handley.

- 1. Declarations of Interest:** None
- 2. Election of Chair:** Cllr Lawrence Proposed Cllr Nunn, Cllr Davis seconded, all in favour. Cllr Nunn accepted.
- 3. Election of Vice Chair:** Cllr Davis proposed Cllr Lawrence, Cllr Ogundipe seconded, all in favour. Cllr Lawrence accepted.
- 4. Review of Council Policies:** All of the Parish Council policies were reviewed and adopted in March 2021, however, changes were required to the Financial Regulations and Standing Orders in respect of European Procurement rules. Cllr Lawrence has amended the Financial Regulations which were adopted during the Annual meeting. The Standing Orders are required by 24th May in readiness for the Internal Audit. Thanks were given to Cllr Lawrence for his help with the updates and reformatting.
- 5. Insurance:** Confirmed the current 3 year policy covers all risks and expires September 2021. In addition, the Insurance risks and asset register has been updated. The Theatre Club legally own the Stage Lighting and PA system. The Theatre Club have agreed to provide annual PAT testing for the system and lighting.
- 6. Review the Council's subscriptions:** Confirmed there is only membership of NALC which was agreed to continue.
- 7. To consider review of dates and times for forthcoming year:** It was agreed to continue the meetings on the 3rd Monday of each month and to commence the meetings at 7:30pm and to try to complete the meetings within one and half hours. The change will be implemented

with immediate effect and will be reviewed in January 2022. Electors are to be encouraged to send in discussion topics prior to the meeting and for them to be published on the Agenda. It was also agreed that Finance details and Councillors reports should continue to be circulated to all Councillors and the Clerk prior to the meetings.

Resume Monthly Meeting agenda:

53. Apologies for absence: As above.

54. Approve the minutes of previous meeting held on 19th April: Minor amendment required for Cllr Nunn spelling. Proposed by Cllr Nunn and seconded by Cllr Lawrence.

55. Declarations of Interest: Cllr Lawrence is a member of the Planning Committee at GBC therefore unable to take part in planning discussions. In addition, Cllr Lawrence is a neighbour residing adjacent to the hostel at 24 Balmoral Road in Colwick, however he can provide an update on the current issues reported by electors.

56. Updates from previous minutes:

- a) Cllr Lawrence will contact Carlton Le Willows School to gauge interest for students to enter a competition to design a new Parish Council logo. It was agreed in principle to provide a £25 John Lewis voucher to the winner. This will be discussed and formally agreed at the next meeting.
- b) No further complaints received regarding parking on Mile End Road.
- c) One email received with concerns regarding Chris Allsop Concrete batching plant.
- d) Following last week's Nottinghamshire County Council elections which resulted in Cllr Nicki Brooks not being re-elected it was agreed to send her some flowers and a thank you letter in recognition of her hard work for the Parish during the last 8 years.

57. Planning Applications: None at the time of setting agenda. Two received within last week Ref No. 2021/0403 Installation of additional windows to existing steel clad office/industrial unit. Ref No. 2021/0502 Ken Wilkins Print – Demolition of existing units and erect a rear extension to the host building to form additional factory space along with associated car parking spaces, dock levellers, boundary treatments

and general external arrangements. Those wishing to send a comment are encouraged to visit Gedling Borough Council Planning webpage.

58. Observations from electors: None

59. Observations from borough and County councillors:

Cllr Meredith Lawrence:

Since the last parish council meeting on 19 April 2021, I have attended the following meetings:

20 April	–	Locality Partnership councillors' meeting
21 April	-	GBC Full Council
23 April	–	GBC Planning Delegation Panel *
30 April	–	GBC Planning Delegation Panel *

* = there were no Colwick planning applications referred to the panel at these meetings

I have throughout responded to casework (there have been no major issues on the Colwick Village and the Colwick Village Noticeboard Facebook pages).

Mile End Road area: I have not seen or been contacted about any inconsiderate parking since the last parish council meeting.

22-24 Balmoral Road: whilst there do not appear to have been any problems since the last parish council meeting, I am still awaiting replies to my report about antisocial behaviour from Insp Pearson and GBC's Anti-Social Behaviour Co-ordinator. Cllr David Ellis, GBC's Public Protection Portfolio Holder, advised that he had resent it to Insp Pearson.

Valeside Gardens: I have chased up my request to GBC that Valeside Gardens be leafleted again following reports of inconsiderate parking on the top corners, resulting in GBC's refuse lorry having to reverse around to empty bins.

Chaworth Road bridge: this is due to be painted with a mural after consultation with Netherfield and St John's CoE primary schoolchildren. The project was to be called "We Are Netherfield" despite the bridge spanning the Netherfield and Colwick Wards boundaries and the Netherfield Ward and Colwick Parish boundaries. After an email exchange the project will now be called "We are Netherfield Station" and Colwick will be mentioned on the side opposite the station.

Mayor of Gedling: after two years as Deputy Mayor (the second due to the COVID-19 crisis resulting in there being no Annual Meeting last year), I shall be confirmed as Mayor at the council's Annual Meeting on 19 May.

Major issues outside of the parish boundary but within the Ward

- 1 Chris Allsop Industrial Park, Private Road No. 2, Colwick Industrial Estate NG4 2JR – unauthorised concrete batching plant – GBC is still awaiting changes to a retrospective planning application.
- 2 PAR Communications, Mile End Road, Colwick Industrial Estate, NG4 2BU – I asked the resident who complained about the noise complaint affecting Stratford Close whether the noisy fan had been replaced, but they have not replied.
- 3 Sainsbury's site, off the Colwick Loop Road – I was alerted about deer on the site, and have received information that the site management were informed, and that they are bound by an agreed Biodiversity Management Plan, which is available to see and download from Gedling Borough Council's Planning Portal.

In addition to the above Cllr Lawrence reported 2 incidents, one involving children being exposed to and another of theft. Address of perpetrators known but not published publicly due to Police ongoing investigations. A meeting is to be held between the Police and Gedling Borough Public Protection staff to discuss. A closure order can't be implemented. Gedling Borough Council are checking the selective licensing scheme. The landlord should manage the property appropriately and they need to assess suitability of tenants when residing within wider community.

In addition Cllr Lawrence reports:

Fire reported at 3 Vale Road. An elector reported the property had been empty for several years and there is build-up of rubbish. Cllr Lawrence confirmed the empty homes officer at Gedling Borough Council and Environmental Health officers are aware due to Asbestos and Rats present in the property.

60. Correspondence including emails: None

61. Finance, Payments to be made/approved/noted:

- a) Payments to be noted – Staff wages total £1696.08, PAYE £201.60. PC World warranty for Laptop £24.67.
- b) Invoices received, payment not yet taken by direct debit – Total Gas and Power £105.72 and Water Plus £56.60

Finance proposed by Cllr Davis and seconded by Cllr Lawrence

62. Main Business:

- a) Rectory Recreation Ground Play Area refurbishment. Discussion regarding funding bid to FCC Communities, this will require a match funding amount from the Parish. In addition the Parish will need to identify a community consultation plan and consider timescales. Cllr Lawrence agreed to review the previous application for Valeside Gardens and agreed to discuss further at next meeting. A decision will be required regarding discussion at May meeting.
- b) Change of meeting time: Already discussed under point 7 of the Annual meeting minutes.

63. Community Centre:

- a) The Asset Register has been reviewed and updated
- b) Private party applications are being received but these will not be permitted until after 21st June depending on government roadmap timescales.
- c) The Theatre Club will resume use of the community centre on Weds evenings and Sunday afternoons from October 2021.
- d) The decorator will commence work on the small hall and entrance on 1st June.

64. Ongoing Matters: None

65. Any other business that the chair considers urgent: The planned Annual Parish meeting on 21st May has been cancelled due to current Covid restriction. They are permitted to resume after 21st June therefore this has been rearranged for 2nd July.

66. Date and time of next meeting: Monday 21st June at 7:30pm in either the small hall or main hall of the Community Centre.

Meeting closed at 9:00pm