



## Colwick Parish Council

Community Centre,  
Vale Road  
Colwick  
NG4 2GP  
0115 9400571

### **Minutes of the full council meeting of Colwick Parish Council, held remotely using the online zoom app, at 7:00pm on Monday 19<sup>th</sup> April 2021**

**Present:** Cllrs Alison Nunn (Chair), Meredith Lawrence (Vice-Chair), Cllr Scott Handley and Cllr Nicki Brooks (Nottinghamshire County Councillor).

**40. Apologies for absence:** Cllr Femi Ogundipe and Cllr Janene Davis,

**41. Minutes of the previous Parish Council meeting held on Monday 15<sup>th</sup> February 2021:**

Approved as a correct record. Proposed by Cllr Lawrence and seconded by Cllr Handley.

**42. Updates from previous minutes:**

- Cllr Lawrence has reformatted the updated policies and procedures.
- The staff contracts and updated sickness and absence policies have now been updated.
- Cllr Nunn attended a recent NALC training session, the presentation slides/information from the training will be shared with other Councillors.
- Cllr Nunn has made enquiries with two possible internal auditors, see more information below under point 50.
- The after School club will be operational from September following OFSTED registration process.
- Steve Kerr, Decorator will commence the redecoration of the small hall and entrance from 1<sup>st</sup> July.

**43. Declarations of interest specific to this agenda:**

Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions.

**44. Observations from Borough and County Councillors and Colwick Electors:**

**Report from Cllr Lawrence:**

Since the last parish council meeting on 15 March 2021, I have attended the following

meetings:

18 March – Locality Partnership (Chair, Microsoft Teams)

19 March – GBC Planning Delegation Panel (Microsoft Teams) \*

23 March – St John's CoE Primary School governing board (Microsoft Teams)

26 March – GBC Planning Delegation Panel (Microsoft Teams) \*

31 March – GBC Planning Committee (Microsoft Teams) \*

9 April – GBC Planning Delegation Panel (Microsoft Teams) \*

16 April – GBC Planning Delegation Panel (Microsoft Teams)

- 020/1175 33 Fox Covert: Change of use from C3 Residential to Mixed Use C3 & Sui Generis (provision of beauty treatment services in part of dwelling): approved with conditions.

\* = there were no Colwick planning applications referred to the panel or committee at these meetings

I have throughout responded to casework (there have been no major issues on the Colwick Village and the Colwick Village Noticeboard Facebook pages).

Mile End Road area: hopefully with the implementation of extended double yellow lines on 14 April and with regular enforcement, we could see fewer problems with inconsiderate parking.

Recently convicted local paedophile: Gedling Police Chief Inspector Chris Pearson responded to my email reiterating the intense supervision that the person would be under.

22-24 Balmoral Road: following complaints by residents, I have recently compiled a report about antisocial behaviour, which has been sent to East Midlands Homes Cooperative (which runs the hostel), Insp Pearson, GBC's Anti-Social Behaviour Co-ordinator, and Cllr David Ellis, GBC's Public Protection Portfolio Holder.

Valeside Gardens: I have asked GBC that Valeside Gardens be leafleted again following reports of inconsiderate parking on the top corners, resulting in GBC's refuse lorry having to reverse around to empty bins.

Major issues outside of the parish boundary but within the Ward

1 Chris Allsop Industrial Park, Private Road No. 2, Colwick Industrial Estate NG4 2JR – unauthorised concrete batching plant – GBC is awaiting a retrospective planning application.

2 PAR Communications, Mile End Road, Colwick Industrial Estate, NG4 2BU – noise complaint affecting Stratford Close. I have heard from GBC that a noisy fan is due to be replaced.

**Report from County Councillor Nicki Brooks (Nottinghamshire County Council):**

Cllr Brooks has been trying to liaise with Nottingham City Council concerning the ongoing issues with lack of parking for users visiting Colwick Country Park but unfortunately without any success. In the meantime following her liaising with Nottinghamshire County Council they have agreed to place signs in the area stating 'Residents parking only' from 6<sup>th</sup> April.

Cllr Nunn confirmed the issues had been much calmer last weekend with reduced vehicles in the area possibly due to lifting of the lockdown restrictions.

Cllr Brooks and Cllr Nunn has asked Gedling Borough Council's Head of Planning, Mike Avery for an update on the Chris Allsop's Concrete Batching Plant retrospective planning application but unfortunately they have not yet received a response.

Cllr Lawrence also confirmed following a discussion with a planning officer that the documents required to be submitted with the planning application still haven't been received by planning.

**45. Correspondence including emails:**

**Received in the post:** posters from Notts County Council to display in the village, information included to keep following Covid rules.

**Emails:** Numerous regarding currently unauthorised Concrete Batching Plant at Chris Allsops Site and numerous regarding ongoing parking issues surrounding Colwick Country Park.

**46. Planning:**

None.

**47. Finance. Payments to be approved/noted:**

**Payments to be noted:**

16th March DEM Electrical £5256.00, 16th March NALC £60.00, 18th March Sage £37.20, 19th March Talk Talk £21.62, 22nd March Total Gas & Power £ 122.08, 24th March A Nunn/ Litter Pickers, Ebay £64.65, 25th March A Nunn/ Krystal Hosting Web site £59.99, 26th March Wages £ 1726.08, 26th March PAYE £193.60. 1st April GBC Waste £176.15, 6th April PC World Lap top warranty £24.66 (3 months), 12th April Water Plus £56.60

**Invoices received Payment not yet Taken:**

Total Gas & Power Gas Bill DD £114.90, Sage Payroll & Accounts Package £37.20, Talk Talk Business £26.99

**Payment to be made, authorised:**

City Hygiene Services £586.80 (Yearly – reduced due to Covid and community centre not in use), Personnel Advice & Solutions £210.00, £33.60 for GDPR training

Finance approved Cllr Lawrence seconded by Cllr Handley

**48. Main Business:**

- a) We are still considering updating the Parish logo. Cllr Lawrence agreed to contact Carlton Le Willows Secondary School to enquire whether there are any students who may wish to design the logo. Could we all think about the designs and come up with some suggestions.
- b) GDPR – The two clerks will be attending the updated GDPR training provided by NALC.
- c) Colwick Rectory Rec Play Area – Options for refurbishment. The current position following an update from Gedling Borough Council's parks department is the play area is classed as Average/Poor condition and the Council will need to consider spending up to £25k in improvements within the next two years, i.e. to replace some of the equipment and improve the safety surfacing. Gedling Borough do not have any capital funding but external funding could be sought from FCC Communities (formerly WREN). The maximum is £100k but there is a requirement to find a 3<sup>rd</sup> party contributory fund of 10.75% of the requested amount, i.e. £10,750 if applying for £100k. This could be a Parish and GBC joint project with the Parish paying towards the 3<sup>rd</sup> Party funding. Cllr Lawrence suggested GBC also pay towards the funding. The Clerk would provide further details before the next meeting regarding the community consultation required for the funding application.
- d) Re-start face to face meetings – the face to face meetings are to resume from 7<sup>th</sup> May, this is a legal requirement. It was agreed to attempt the first face to face meeting on 10<sup>th</sup> May in the main hall so there is room to accommodate members of the public attending and to comply with social distancing rules that will still be in place. This date is a week earlier than the normal scheduled meeting (17<sup>th</sup> May). Cllr Handley unable to attend. Cllr Lawrence requested consideration of changing the start time for meetings to 7:30pm, Cllr Nunn will canvass other Councillors to check whether they are available at 7:30pm for the 10<sup>th</sup> May meeting. If all future meetings start time are to be altered to 7:30pm we will need to make this decision at the next meeting.

**49. Community Centre Update:**

- a) The redecorating the small hall is to start on 1<sup>st</sup> June, it was agreed to select a light Grey in colour

**50. Ongoing Matters:**

**Website:** A new host for the website has been agreed and implemented following work with Neil and Cllr Nunn. The webpage is now hosted by Krystal hosting.

**Internal Audit:** Cllr Nun has contacted two internal auditors recommended by NALC, they are Dixons based in Keyworth, they charge £120 and a lady named Belina who is based in Newark, she charges £125 but this is dependent on the amount of work required. The audit documents are required to be delivered to the auditor and these auditors are the nearest geographically. Dicksons did the audit previously in 2014 for the Parish Council. It was agreed to use Dickson, proposed by Cllr Lawrence and seconded by Cllr Nunn.

**51. Any other items the Chairman considers urgent:** None

**52. Date and time of next meeting:**

Monday 10<sup>th</sup> May 2021, 7pm in the main hall in the Community Centre.

(The Chair closed the meeting at 8:15pm)