



## Colwick Parish Council

Community Centre,  
Vale Road  
Colwick  
NG4 2GP  
0115 9400571

### **Minutes of the full council meeting of Colwick Parish Council, held remotely using the online zoom app, at 7:00pm on Monday 16<sup>th</sup> November 2020**

**Present:** Cllrs Alison Nunn (Chair), Meredith Lawrence (Vice-Chair), Cllr Scott Handley, Cllr Femi Ogundipe and Cllr Janene Davis

**In attendance:** Cllr Nicki Brooks, Nottinghamshire County Councillor and 1 elector from the community.

**94. Apologies for absence:** None

#### **95. Minutes of the previous Parish Council meeting held on Monday 19<sup>th</sup> October 2020:**

The minutes were approved as a correct record. Proposed by Cllr Nunn and seconded by Cllr Lawrence.

#### **96. Updates from previous minutes:**

Cllr Nunn has received two quotations for the electrical works required in the Community Centre, both quotations are based on the same contract specification.

Cllr Nunn and Julie have carried out a full fire risk assessment to determine whether the Heat Sensor is required in the small kitchen following advice from Notts Fire Service. It was agreed this isn't required as there is no cooking appliances in use in this kitchen and there a smoke alarms and heat sensor in the main kitchen, therefore a decision was made it is not required.

The PAT testing and Gas Safety check shave been completed.

Cllr Nunn distributed a poster on Facebook advising the Christmas Senior Citizens meal had been cancelled this year.

Cllr Nunn purchased a laptop for Julie costing £198.99.

#### **97. Declarations of interest specific to this agenda:**

Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions. Cllr Nunn also declared an interest as a local resident regarding planning ref: 2020/0969, she will be commenting on this application as an individual not in her capacity as Chair of the Parish.

#### **98. Observations from Borough and County Councillors and Colwick Electors:**

**Report from Cllr Lawrence:**

Since the last parish council meeting on 19 October, I have attended the following meetings and events:

21 October – Planning Committee (Microsoft Teams)

3 November – Pride of Gedling Awards (Microsoft Teams) (I was to introduce the overall Pride of Gedling Award which had been won by Netherfield resident Gwen Woolley, whom I had nominated for another award, but technical problems got in the way.)

6 November – Netherfield and Colwick Remembrance service

8 November – St John's Church Remembrance service

10 November – Councillors' meeting with Jenny Eurge (Microsoft Teams)

11 November – St John's Church Remembrance service for St John's School

11 November – St John's School Finance and General Purposes Committee (Microsoft Teams)

I have throughout responded to casework (there have been no major issues on the Colwick Village and Colwick Village Community Facebook pages).

I regret that the following issues are still outstanding:

Colwick Loop Road anti-social racing – awaiting report from Nottinghamshire Police

Valeside Gardens footpath from Vale Road to First Avenue – awaiting Jigsaw Homes to clear the vegetation – I noticed on Wednesday that this still had not been done

Valeside Gardens footpath from Vale Road to Valeside Gardens – awaiting reply from GBC Estates department regarding ownership

Major issues

There have been no major issues in the period.

**Report from County Councillor Nicki Brooks (Nottinghamshire County Council):**

Apologies for not making the last meeting, my broadband went down for nearly 24 hours.

Firstly, I was humbled to be invited to the Armistice Day service that Rev Amanda Digman held at Colwick church. I was also mightily impressed by the live streaming of the service to the public and to pupils at Colwick Primary. I know we have all had to adapt to a new way of working but Amanda has become a tech genius.

As a result of requests to extend the scheme, the junction protection for Mile End Road at its junctions with Colwick Manor Farm, Crosslands Meadow and Ramblers Close has gone out to consultation for one month once again. The new consultation includes an extension to the proposed double yellow lines. On the north-east side of Mile End Road the additional lines would extend from the junction with Ramblers Close to outside 25 Mile End Road. On the opposite side the lines would extend from opposite Ramblers Close to the junction with the A612. Additional lines are also proposed on Mile End Road. If no further comments are made, work will start once the legal order is in place.

Since the start of lockdown 2 I have had lots of complaints about parking near the park again and have been in contact with David Jayne at GBC who seems to be taking it on.

I have offered to help pay for Christmas lights at Colwick church this year and am waiting to hear back about the cost. I have been able to put Amanda in touch with the Parks & Gardens team who are offering help and potentially some lights too.

I have kept in regular touch with Rachel Ireland at St John's Primary (and all the head teachers in my division).

Our regular catch up meetings with the locality co-ordinator Jenny Eurge have resumed virtually which is very helpful.

Although I keep this report local to Colwick I will include that I continue to volunteer at the Netherfield food bank. The food bank is very busy with numbers increasing week on week. There are some regular users but we are welcoming new users each week, usually due to benefit delays. Thanks to the generosity of people in the area, Morrisons and the local Co-ops we have never run out of food and have been able to supply products over and above the usual offering, such as toiletries and cleaning products.

#### **99. Correspondence including emails:**

A parks magazine had been received addressed to the Clerk. Email received from local resident regarding Rectory Rec Ground Car Park. GBC Parks department have installed more conglomerate gravel onto the surface. The resident was concerned regarding the cost of this and the run off after heavy rain which is blocking the local drains. Cllr Nunn has referred the communication to GBC's Parks department for a response.

#### **100. Planning:**

All planning received have been publicised on Facebook for local residents to make comment if required. They are as below:

2020/0506 229 Vale Road, Detached single storey annex in rear garden. Concerns were raised this would be residential rather than office use as the property is

adjacent to the Community Centre and Councillors have noted there are 4 cars parked outside of the property there is also rubbish bins and rubbish on the front of the property. If there is concern re: additional vehicles at this address then Councillors were advised to respond with planning comments.

2020/0978, 7 Colwick Manor Farm, re-siting of 2m high boundary wall. No particular comments were made.

2020/0969, 8 No. one bedroomed flats with parking spaces on the site of a redundant electrical substation on Mile End Road. Cllrs Davies and Handley commented on potential parking issues on Rectory Road and difficulty for residents to access their property even though 9 spaces have been included within the development. Cllr Davies has concerns whether they plan to open the access from the Loop Road onto Rectory Road, i.e. to remove the concrete bollards that currently prevent access. If traffic access is permitted from the Loop Road this potentially could cause road traffic accidents. Cllr Brooks agreed to contact the Highways department the following day to ascertain whether they were aware of any plans to open the current blocked access. The Clerk agreed to comment on behalf of both Councillors on the GBC planning portal. The deadline for comments is 17<sup>th</sup> November.

#### **101. Finance. Payments to be approved/noted:**

Payments to be noted:

2nd November DD PC World Warranty £9.90, 6th November Total Wages £1715.24, 6th November PAYE £193.40, 10th November Water Plus DD £56.60, 17th November DD Total Gas & Power (Gas) £274.75, 17th November DD Sage Accounts/ Payroll DD £17.04, 17th November DD Talk Talk £ 35.80, 1st December DD GBC Trade Waste £176.15.

Payments to be made:

MSC Plumbing Boiler servicing & Gas safety cert £120.00 and the Netherfield and Colwick Newsletter £1700, see point 102 below.

Payments were approved, proposed by Cllr Handley and seconded by Cllr Ogundipe

#### **102. Main Business:**

- a) The Caretakers work uniform – Cllr Nunn has obtained some prices for embroidered t-shirts/polo shirts and hoodies. It was also queried whether he has a waterproof hi-vis jacket and vests, i.e. PPE including steel toe cap boots and trousers. It was agreed to provide a provisional budget for £250 to obtain work uniform and PPE. This was proposed by Cllr Lawrence and seconded by Cllr Davies.
- b) Netherfield and Colwick Draft Strategic Plan. Cllr Nunn reminded the Councillors the previous discussions with regard to potential future

improvements in Colwick that could be included in the strategic plan, they were: Gym Equipment on Colwick Rec, new play equipment on Colwick Rec, Improvements to the Garages off Valeside road, New Play Area on Hotspur Drive, Graffiti project on the pedestrian railway bridge and a large Christmas tree. Also discussed improvements for the surfacing of the car park at Rectory Rec Ground, Christmas lights in the trees adjacent to St John's Church and improvements to the pavilion on Rectory Rec Ground, possible to include a café. Cllr Nunn confirmed she would advise Jenny Eurge of the ideas and suggestions to be included within the plan for Colwick.

- c) The Netherfield and Colwick Newsletter will next be printed in January 2021. Cllr Nunn confirmed the Parish is being asked to contribute £1700 which is a third of the total cost for the next publication. Cllr Davies asked what the benefit was to the Parish, it was confirmed that all residents in Colwick ward receive a free copy and the Parish and we can add features that are relevant, i.e. consultation with residents for their ideas and suggestions for the strategic plan as mentioned above. Cllr Lawrence suggested we add the contact names and email addresses of all of the existing Parish Councillors. Each Councillor should set up their own email accounts, such as gmail so they can also set up a password to access the account. Cllr Lawrence would also check whether the consultation for the strategic plan could be included in the January newsletter, if no this could be consider in future issues. It was agreed to pay the £1700, this was proposed by Cllr Handley and seconded by Cllr Ogundipe.
- d) Senior Citizens Christmas meal – Following the cancellation update on facebook, a local resident suggested a meal delivery service to vulnerable residents, to be delivered in the week running up to Christmas. Cllr Nunn will contact GBC (Jane Ansell) and NCC to determine if they have registered vulnerable residents who will benefit from the meal and we could request this is provide by St Georges as they are already providing this service. An agreed provisional budget of £400 can be used. Proposed by Cllr Lawrence and seconded by Cllr Davies.
- e) Christmas meal for disadvantaged families/children in receipt of free School meals. Cllr Lawrence confirmed this would be addressed by St Johns School as they would be aware of local need.

### **103. Community Centre Update:**

- a) New lighting in the Community Centre – Cllr Nunn has obtained two comparable quotes, both similar prices around £5300 including VAT. Agreed to offer contract to DEM Electrical. Proposed by Cllr Larence and seconded by Cllr Handley.
- b) Two New fridges – Potential to benefit from Black Friday deals so agreed a budget of £300, proposed by Cllr Nunn and seconded by Cllr Davies.

- c) Heat Sensor in small kitchen – see Point 96 above

**104. Ongoing Matters:**

- a) Parish Website: Neil continues to provide regular updates and is happy to do so as a community donation of his time. Neil requested the dates of the Parish meetings for 2021 so he can publish these on the webpage. The Parish thanked Neil for his volunteer time.

**105. Any other items the Chairman considers urgent:**

- a) Christmas lights in the trees adjacent to the Church. Cllr Brooks has contacted GBC parks department and has been informed there is a quantity of lights that can be used. The Church will need to arrange a power supply and organise putting them up. A meeting has been arranged later in the week to identify works and costs involved and Cllr Brooks offered to financially support the project with her Community Funds. If further funds are required it was agreed Colwick Parish would provide £100, this was proposed by Cllr Lawrence and seconded by Cllr Handley.
- b) Cllr Nunn raised a sensitive item for discussion which was identified after the official Agenda was set. This is of a sensitive confidential nature therefore the press and public are excluded. Cllr Brooks and the elector attending the meeting were asked to leave meeting. The discussion item has been minuted and included as an appendix to these minutes for audit purposes but is not available for the public to view due to the confidential sensitive nature

**106. Date and time of next meeting:**

Monday 18<sup>th</sup> January 2021, 7pm on the Zoom app unless restrictions allow face to face meeting, if so the meeting will be in the small hall in the Community Centre.

(The Chair closed the meeting at 8:35pm)