



Colwick Parish Council

Community Centre,
Vale Road
Colwick
NG4 2GP
0115 9400571

Minutes of the full council meeting of Colwick Parish Council, held remotely using the online zoom app, at 7:00pm on Monday 20th July 2020.

Present: Cllrs Alison Nunn (Chair), Meredith Lawrence (Vice-Chair), Cllr Scot Handley, Cllr Janene Davis, Cllr Femi Ogundipe and Cllr Nicki Brooks, Nottinghamshire County Council.

In attendance: 1 elector from the community.

56. Apologies for absence: None

57. Minutes of the previous Parish Council meeting held on Monday 15th June 2020:

The minutes were approved as a correct record. Proposed by Cllr Lawrence and seconded by Cllr Nunn.

58. Updates from previous minutes:

The £1000 grant has been paid to Netherfield St Georges Centre for their community efforts during COVID pandemic.

59. Declarations of interest specific to this agenda:

Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions. Cllr Lawrence also declared a non-pecuniary interest as a School Governor of St Johns Primary School.

60. Observations from Borough and County Councillors and Colwick Electors:

Cllr Lawrence:

Following recent complaints about the car parking in the area around the Recreation Ground at Mile End Road, Cllr Lawrence has been liaising with Gedling Borough Council to try to alleviate the issues. He has also been liaising with residents and Nottinghamshire County Council and Gedling Borough Council regarding the dangerous condition of the footpath between Valeside Gardens and Vale Road.

Cllr Nicki Brooks (Nottinghamshire County Council):

County Council meetings are now going ahead virtually. We go into recess on Friday and have Full Council on Thursday.

I have dealt with and followed up on all case work that has come to me. By far, the most complaints I have had are with regard to parking on roads around Colwick Park. I have had meetings with the Police and Highways on this subject. I persuaded Highways to re-look at junction protection for Ramblers, Colwick Manor Farm and Crosslands and am pleased to report that they have now agreed to put this in place. No date for the work is yet set but it is in this year's plan.

I had a meeting with the City and have persuaded them to put signs up at their closed car park directing people to the race course which went up last Thursday. I am sceptical as to how successful they will be but that is as much as they are willing to do despite this mess being caused by them closing their car park temporarily. Their car park will remain closed for 4 more weeks while they get a new bespoke barrier installed.

It's been erroneously reported that Notts CC are looking to install a bus service from the park and ride at the racecourse. This would be the responsibility of the City who are not willing to do so.

Several residents have approached me regarding resident permits for the roads affected but they do not qualify for such a scheme and many residents didn't realise there would be a cost for permits.

The police are simply not equipped to deal with the problem. GBC neighbourhood wardens are regularly monitoring the situation. I am in regular touch with some of the residents regarding this.

It is really important that residents report issues via the Notts CC website as the more complaints they receive the more weight to my argument for greater action.

I did receive a complaint about noise and issues from the Allsopp site just prior to lockdown but have had nothing since.

61. Correspondence including emails:

- a) An email was received from Gedling Borough Council's Planning Department regarding the Parish promotion of the Greater Nottingham Planning Partnership consultation. Cllr Nunn has promoted this on the Parish Council's Facebook page and we are displaying a poster in the notice board. All Councillors are invited to make a comment on the planning proposals and send to the clerk by the 7th September or earlier enabling the clerk to send a formal response to the consultation by the deadline of 14th September.
- b) Talk Talk Broadband have contacted Cllr Nunn to advise of their upgraded Fibre Broadband offer which is free for 12 months, this is to test their upgraded services. Our current contract will not change just the type of Broadband service we receive.

After 12 months it will be offered as a continuation of service subject to contract agreement. Cllr Nunn agreed to have this fitted to the Community Centre and this will be carried out on 11th August.

- c) Google Maps have contacted the Parish to verify the Community Centre on their online mapping services, this will promote the community centre and is now 'live'.
- d) Received a copy of the Clerks and Councillors magazine, this is available in the community centre.
- e) Annual Insurance renewal due in October, the email received from the Insurance company also attached a questionnaire we need to complete.

62. Planning:

Two planning applications received reference numbers 2020/0608 - Erections of 3 dwellings, 11 New Vale Road and 2020/0508 - Erection of garage, 127 Valeside Gardens. All residents and Councillors are able to access the Gedling Borough Council's Planning website to make any comments if they wish.

63. Finance. Payments to be approved/noted:

19th June - Total wages bill £1358.40. 1st July - PC World laptop warranty £9.90, 10th July - Water Plus £52.08, 16th July - Sage Accounts package £17.04. 17th July - Total Wages Bill £1445.60, 19th July - Talk Talk £33.98 and 20th July - £100 for Internal Audit to Sue Stack. Also the annual insurance renewal is due in October, the amount will be in the region of £1058 (lasts years amount). Payments were agreed, proposed by Cllr Lawrence and seconded by Cllr Davis.

64. Main Business:

- a) Job vacancy for Community Centre bookings Clerk. The advert for the vacancy was agreed but the Job Description needs to be amended to reflect the role. Cllr Nunn agreed to do this then advertise on the Parish Facebook page and ask Netherfield St Georges Centre to advertise on their Facebook page too. Due to the nature of the role requiring attendance at the Community Centre to lock up after private parties and to attend emergency call out, such as the alarm system etc, it was agreed the candidate would need to be resident locally. Cllr Lawrence and Cllr Nunn will conduct the interviews. The deadline for receipt of CV's is 4th August.
- b) The Audit results were returned this morning. A number of considerations were given in the feedback including, receiving training from NALC to the correct Governance and functioning of the Parish Council, The Bank Account needs to be set up with new signatories. This has been actioned, however we are awaiting a response from the Bank. Cllr Nunn will distribute the full report to the Councillors. The external Audit must be submitted by 31st July.

- c) Several complaints have been received regarding the condition of the footpath between Valeside Garden and Vale Road. Tree roots in this vicinity are pushing up the footpath causing trip hazards and Cllr Nunn also observed recently, the roots are now pushing up and compromising the pedestrian footpath barriers on the pedestrian footpath. The green space in this area is owned and maintained by Gedling Borough Council, however some of the footpath is unadopted and therefore Nottinghamshire County Council and Gedling Borough Council do not have responsibility to repair the footpath. It is unknown who owns other areas of the footpath. Several residents have reported the issue to Nottinghamshire County Council Highways. Cllr Brooks agreed to contact Nottinghamshire County Council regarding the lifting of the pedestrian barriers.

65. Community Centre Update:

- a) We need to organise the re-opening of the community centre as soon as it is safe to do so following central government guidance issued recently. We need to organise a robust risk assessment specifically for the control of COVID 19, this will include providing information to all classes using the centre regarding maximum attendees so they can observe 2metre or 1metre plus distancing. The Community Centre already has hand sanitisers and hand wash, along with disposable paper towels for hand washing/sanitising. It would be impractical to mark out 2 metre distances on the floor surface and expect all classes to keep to this due to the nature of the classes, i.e. dance etc. Cllr Lawrence mentioned that all groups need to be aware of the COVID risks and have their own PPE and risk assessment in place too. Many of the groups want to come back as soon as they can. Our cleaner is able to carry out additional hours cleaning between classes. Other considerations include, advising groups not to use kitchen utensils, bring their own water, no storage facilities will be available, stickers placed on hand sanitiser stations. We will work towards opening up on 7th September, by this time we will ensure there is an overall Parish Council risk assessment in place and groups also provide their own Risk assessments. Private party bookings will not be taken until 2021. The proposals were proposed by Cllr Handley and seconded by Cllr Nunn.
- b) Cllr Handley has prepared a schedule of works required for the new lighting and will give them to Cllr Nunn so she can obtain comparable quotes.
- c) Two new fridges are required, expenditure was approved at June meeting. Cllr Handley has considered the prices and agreed that they are cheaper to purchase online and we need to ensure they have an AA energy rating.
- d) Cllr Nunn is still to contact Notts Fire Service about the Heat Sensor query.
- e) The PAT testing and Gas checks are due in September.

66. Ongoing Matters:

- a) Parish Website: Neil continues to provide regular updates. Cllr Nunn suggested we should make a payment to Neil for his services. Cllr Nunn will request an invoice for this work.

67. Any other items the Chairman considers urgent:

The Parish had previously considered providing a grant to St Johns School for School meal vouchers through the summer if they were withdrawn from central government, however the vouchers will continue. The School informed the Parish they are requiring to renovate the outdoor Aeroplane to deliver education for both St Johns and Netherfield Primary school pupils, many of the children have had little education within the last 4 months. Bringing back the Aeroplane into use will provide a safe educational classroom. The total cost for these works is £2028.50. It was agreed to pay this grant amount to the School. Proposed by Cllr Handley and seconded by Cllr Lawrence. Cllr Nunn also suggested there are available small chairs left in the Community Centre that could also be donated to the School if they needed them.

68. Date and time of next meeting:

Monday 21st September, 7pm in the small Hall (pending appropriate risk assessment in place) or Zoom app. A decision will be taken nearer the time

(The Chair closed the meeting at 8:20pm)