



## **Colwick Parish Council**

Community Centre,  
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0115 9400571

### **Minutes of the full council meeting of Colwick Parish Council, held in the Small Hall, Colwick Community Centre, at 7:00pm on Monday 20th January 2020.**

**Present:** Cllrs Alison Nunn (Chair), Meredith Lawrence (Vice-Chair), Janene Davis, Margaret Weatherbed, Scott Handley.

**In attendance:** 2 electors from the community. Christine Drake and Rev. Amanda Digman attending for discussions held regarding the planning of the VE Day Celebrations

**Apologies for absence:** Cllr Femi Ogundipe, Cllr Nicki Brooks, Nottinghamshire County Council

#### **1. Declarations of interest specific to this agenda:**

Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions.

**2. Minutes of the previous Parish Council meeting held on Monday 18<sup>th</sup> November:** were approved as a correct record.

#### **3. Updates from previous minutes:**

- a) Contract Furniture: no further issues reported to the Parish Council.
- b) The Cleaner remains on sick leave, a further sick note is expected.
- c) Summer holiday activities feedback sent but not received by all Councillors.
- d) The Christmas Senior Citizens meal was a success with positive feedback received. A couple of suggestions for improvements that we can consider for next year's event.
- e) Emergency Flooding procedures: The clerk contacted Gedling Borough Council and was advised a policy document is being prepared specifically for the Parish areas but this hasn't been approved as yet. The clerk also requested this to be placed on the Parish Clerk's liaison meeting on 27<sup>th</sup> February. This is on the Agenda and both the Clerk and Cllr Nunn will be attending. Also, the Emergency Planning Officer at Gedling Borough Council did agree to attend at Parish meeting to advise the electors of their procedures in the event of flooding.
- f) Legionella testing has been completed

- h) Quotations are still required for decorating the small hall and the new lighting in the community centre.
- i) Colwick Parish Council Code of Conduct: All Councillors agreed to adopt Gedling Borough Council Code of Conduct policy with amendments required to state Colwick Parish Code of Conduct and alter section 11.1.a to read the Parish Council's responsible officer.

#### **4. Observations from Borough and County Councillors and Colwick Electors:**

##### **Cllr Lawrence:**

Cllr Lawrence has attended 15 events deputising for the Mayor of Gedling, 5 Gedling Borough Council meetings, although none of those are specific to Colwick. Cllr Lawrence has answered queries on the Colwick Village and Colwick Community Facebook pages, Cllr Lawrence reported on the Retrospective Planning application that was granted on 10<sup>th</sup> January for a business operating between 7:30am and 2pm on Mile End Road, a mobile food van. He reported issues with car parking on both sides of the Road and blocking access into Crosslands Meadows. Nottinghamshire Highways gave the application consideration and raised no objections. Cllr Nunn also responded to complaints from residents and advised residents to keep a diary of the issues they are experiencing.

Cllr Lawrence attended Chris Belton's leaving event and a remembrance service in Netherfield at the location of the new war memorial. The event will be planned annually and needs to be publicised appropriately.

Cllr Lawrence provided the funds from his community pot for the Christmas Tree, he reported low attendance figures at the switching on event.

Cllr Lawrence reported that Gedling Borough Council is one of the worst funded local authorities in the UK. The Council will set their budget on 5<sup>th</sup> February, they intend to protect frontline services but other services could be cut.

##### **Cllr Nicki Brooks (Nottinghamshire County Council:**

No update

##### **Cllr Margaret Weatherbed:**

Reported the area at the rear of St Johns School close to the foot bridge over the railway line is in need of a clean-up/maintenance. We need to ascertain who this land belongs to so we can approach the land owner.

#### **5. Correspondence including emails:**

- a) We received a newsletter from NALC (the first edition) with a feature about the need to redact Cllr signatures when displayed in the public domain.

- b) Invitation to the Parish Clerks Liaison meeting on 27<sup>th</sup> February. Agenda items include queries raised by the Clerk, i.e. Flooding in the Parish and Emergency procedures and Councillor vacancies

#### **6. Planning:**

Nothing received.

#### **7. Finance. Payments to be approved/noted:**

Cllr Nunn distributed a list of payments to be noted and approved for payment, including: Mercury Fire and Security (last year's payment from July 2019 for maintenance of intruder alarm – invoice sent to incorrect email address) £300, Talk Talk Direct Debit (wi-fi and phone) £33.08, Total Gas and Power Direct Debit for Gas utility £322.06, Water Plus Direct Debit £52.08, SSE Direct Debit for Electricity £506.77

Payments approved by Cllr Lawrence (Proposed), seconded by Cllr Handley

#### **8. Main Business:**

A slight change to the published Agenda by Cllr Nunn to discuss as item a) the Precept

- a) Our proposed budget needs to be sent into Gedling Borough Council by 24<sup>th</sup> January, this figure does not need to be the final agreed budget. The final agreed budget needs to be agreed at the next meeting in February and sent to the Council by 1<sup>st</sup> March, therefore the final agreed amount will be discussed at the February Parish meeting. The final figures will be minuted from February meeting.
- b) VE Day Celebrations 8<sup>th</sup> May. This is an event the Parish Council has been requested to hold in memory of the fallen heroes of WW2. Activities to include a Bugle player playing the 'Last Post' at 2:55pm followed by a performance from a piper at 3pm at which time the attendees will raise a glass of refreshment (of their own choice) in remembrance. At 7pm the church bells will ring. The Parish agreed to run the event and provide a small budget for the planning. This was proposed by Cllr Nunn and seconded by Cllr Davis.
- c) Updating of Council policies. The Councillors approved to update all of the Parish Council policies as previously sent to Councillors and add a review date of January 2020 to the documents. The Councillors also agreed to adopt Gedling Borough Council's code of conduct policy as discussed at point 3.i. above
- d) Training for de-fib: defer to February meeting.
- e) Parish Councillor vacancies – The Clerk prepared a poster to advertise our 3 current Councillor vacancies, Cllr Nunn has printed off and is now displayed in

the notice board. Cllr Nunn will also promote on Facebook page. More actions to promote the vacancies could follow the Parish Liaison meeting in February.

- f) Jazz in the Village – A decision was made not to go ahead with this activity. Cllr Handley also suggested we consult with the residents to gain ideas for future activities financed by the Parish.
- g) Quantum Theatre – Treasure Island Production. The Councillors decided not to go ahead with this suggestion.
- h) Colwick Play Day – Lorraine Brown the Events and Play Officer at Gedling Borough has suggested dates of either 20<sup>th</sup> or 27<sup>th</sup> June. The Councillors agreed to run the Play day on 27<sup>th</sup> June, much of the finance is provided by Gedling Borough Council. We can approach the Mapperley and Carlton Rotary Club to provide hands on volunteering on the day. The Clerk agreed to let Lorraine know and liaise with Lorraine for the planning of the event and feedback planning information to the Parish. The Clerk contacted St Georges Centre to see when the Netherfield Gala takes place, this is run by the Primary School not St Georges however St Georges run an event too but this is likely to be in July. The Clerk advised Tina at St Georges of the planned date for Colwick Play Day. Cllr Nunn requested the Fire Brigade attends.

**9. Community Centre Update:**

- a) Quotes still required for the new lighting required.
- b) The Fixed Electrical wiring certificate needs organising.
- c) Quotes still required for the decoration of the small hall, toilet and entrance area. Once quote received totalling £2650 from Steve Kerr (Netherfield), the previous quote received needs the entrance and toilet area adding to the quote.

**10. Ongoing Matters:**

- a) Website: Cllr Nunn and the Clerk will meet with Neil Pert in February to learn how to update the website.

**11. Any other items the Chairman considers urgent:**

The Precept which has been included under Point 8.a above.

**12. Date and time of next meeting:**

Monday 17<sup>th</sup> February 7pm in the Small Hall, Colwick Community Centre.

(The Chair closed the meeting at 9:05pm)