



## Colwick Parish Council

Community Centre,  
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**Minutes of the Colwick Parish Council meeting, held in the Small Hall, Colwick Community Centre, at 7:00pm on Monday 18 November 2019.**

**Present:** Councillors – Alison Nunn (Chair), Scott Handley, Margaret Weatherbed.

**In attendance:** Cllr Nicki Brooks, Nottinghamshire County Council and 2 Colwick electors.

**Apologies for Absence:** Cllr Janene Davis, Cllr Meredith Lawrence

**79. Declarations of interest specific to this agenda:** None.

**80. Minutes of the previous Parish Council meeting held on Monday 21<sup>st</sup> October:** The date of next meeting was incorrect and the payment to be made under item 73 were incorrect.

### **81. Updates from previous minutes**

a) Contract Furniture: Gedling Borough Council Planning officer had contacted the local resident to advise that 30 days had passed since they had requested that the business comply with planning regulations and since the planning officer hadn't received any further communication from the resident then the planning office would be assuming the business was complying with the request.

b) Alison will provide details of the information she has received regarding a possible event for the 75<sup>th</sup> anniversary of Victory in Europe Day to be held on 8 May. To be discussed at the meeting in January 2020.

c) Staffing: Our cleaner continues to be on sick leave, in the meantime Daryl the community centre caretaker is working additional hours carrying out the cleaning role.

d) The clerk agreed to send the feedback from the summer holiday activities (Extreme Wheels and Freedom Factory) to the Councillors

### **82. Observations from Borough and County Councillors and Colwick Electors:**

#### **a) Cllr Nicki Brooks**

Cllr Brooks was absent from the meeting but sent the following email which was read out by Cllr Nunn. I have taken up and followed up on all casework that I have been contacted with. There is still no date for the Allsopps planning application to come to committee. I was delighted to make a grant to Colwick Tots to help them continue to provide a happy and safe environment for the many children they care for. I have liaised with Rev Amanda

Digman regarding the Christmas light switch on and offered help and support. Likewise, I would be happy to help at the Older Persons Christmas meal if you need it.

**b) Colwick Elector:**

A concern was raised following the recent heavy rain. The question asked whether the Parish Council has any flooding emergency plans and policies in place. Cllr Nunn advised the Parish didn't have any such plans but suggested that Gedling Borough Council may have such plans. The clerk agreed to ask Gedling Borough Council whether any emergency plans are in place for Colwick residents. It was reported the recent rain had caused some gardens on Vale Road to flood. There was discussion about recent improvements by the Environment Agency, i.e. enlargement of the flood embankment along the boundary of Colwick Rectory Recreation Ground which prevented properties in this area from any further flooding.

**83. Correspondence including emails:**

- a) An email received from Marie Curie requesting a donation. It was agreed donations are not granted to causes outside of the Colwick area.
- b) Total Gas and Power will be taking over the Electricity supply. Attempts had been made to switch the supply to SSE however no contract had been set up.
- c) Gedling Borough Council were planning to host a Parish Conference on 3<sup>rd</sup> December in which all Councillors were invited, however due to the impending General Election it has been cancelled until the new year.
- d) Notification of Natwest intending to charge foreign bank charges
- e) Email enquiry from Lorraine Brown, Play Officer at Gedling Borough Council asking whether the Parish were intending to hold a Play Day next summer? She advised that Carlton Rotary could be approached to provide volunteer assistance. It was agreed to discuss this at January's meeting.
- f) Further planning application for comment (not listed under planning, item 84 below) reference 2019/0763, revised plans for 25 Crosslands Meadow. All comments to be made directly on the online portal.

**84. Planning:** Reference numbers 2019/0991, 14 Balmoral Road, loft conversion and 2019/0742 Tree Preservation Order (TPO) 1 Colwick Park Close. All comments to be submitted on Gedling Borough Council's online portal.

**85. Finance:** Cllr Nunn distributed a list of payments to be made as follows:

Water Charges DD £214.49, Gedling Borough Council Waste £176.15, Central Fire Systems £227.64, Aquacert £53.40 (Legionella testing from 18.8.2018 – payment not made at the time as they sent invoice to wrong email address), Aquacert £53.40 (annual 2019 charge), Total

Gas and Power DD £153.72, Talk Talk, phone and Wi-Fi £35.87, Alison Mileage and Ink for printer £71.64, Sage Payroll DD £7.20. Payments were approved.

## **86. Main Business**

a) Senior Citizens Christmas meal on 9<sup>th</sup> December at the Vale Social Club. Attendees to arrive at 6:15-6:30pm, a £5 deposit which is refundable on the evening will secure the booking. Councillors helping on the night to arrive at 5:45pm to assist with setting up. A notice will be posted on the notice board and promoted on facebook. Cllr Nunn has organised the DJ and invited the Colwick Community Choir to perform. The costs for the DJ are £120. £10 per head for the meal, the total amount being £820. Places have booked up fast with few remaining places available. Cllr Nunn has agreed to apply for grant towards the cost of the meal as last year.

b) Updating of Council Policies: this will be deferred until the January meeting. In the meantime the Parish Code of Conduct needs to be updated due to legislative changes and recommendations from Gedling Borough Council to adopt the Borough Council's current policy. The Clerk agreed to send this to the Councillors for their consideration prior to the meeting in January. The discrimination and complaints policy is also to be forwarded to the Parish with a view to adopting this policy (currently the Parish does not have a policy).

c) Staffing, please see item 81 above.

d) Defibrillator training needs to be organised. Cllr Nunn will ask Cllr Ogundipe to invite his contact from East Midlands Ambulance Service to provide a demonstration.

e) Parish Councillor vacancies: The Clerk agreed to obtain a suitable poster for display in the notice board and on facebook page.

f) Jazz in the Village: consider a summer performance in the Vale Club or Community Centre, defer until January meeting, in the meantime the Clerk will request from the performer their availability and fees.

g) Quantum Theatre: Treasure Island Production summer 2020. Cost is £1400 plus VAT, consider at January's meeting.

## **87. Colwick Community Centre**

a) two further quotations are required for the replacement lighting: DEM Electrical had provided a quote for £4,300.00. The fixed electrical wiring certificate and a timer for the heating system is also required within the quotations. The Clerk agreed to consider if there are any suitable grants available for the electrical works in terms of sustainability, i.e. update low energy use lights, car charging points and solar panels.

b) Redecorating the small hall and the hallway from the entrance door up to the kitchen and two toilets, we currently have one quotation, however more work has been

identified to include the hallway and toilets. Cllr Weatherbed has agreed to contact a local business for a quotation, we will also need a further quotation.

- c) Legionella testing: Cllr Nunn will organise this.

**88. Ongoing Matters:**

- a) Parish Council website: Cllr Nunn and the Clerk will meet with Neil Pert in January to learn how to update the website.

**89. Any other items the Chairman considers urgent:** A further late agenda item requested by Cllr Lawrence. He became aware of central government Pocket Park funding currently available for local community groups to apply for. He suggested this could be considered for the green space on Hotspur Drive. The Clerk checked through the funding criteria and land ownership. Unfortunately, the total land area in question is not owned by Gedling Borough Council and this is a requirement of the funding. The deadline for applications is 31<sup>st</sup> December and the application must be supported by evidence of community need via community consultation. This could be difficult to obtain in such a short timeframe. 30% match funding is also required. It is unlikely a comprehensive funding application could be submitted from the Parish prior to the deadline.

**90. Date and time of next meeting:** Monday 20<sup>th</sup> January 2020 at 7:00pm in the Colwick Community Centre Small Hall.

***(The Chair closed the meeting at 8:55pm)***