



## Colwick Parish Council

Community Centre,  
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### **Minutes of the full council meeting of Colwick Parish Council, held in the Small Hall, Colwick Community Centre, at 7:00pm on Monday 16th September 2019.**

**Present:** Cllrs Alison Nunn (Chair), Meredith Lawrence (Vice-Chair), Janene Davis, Scott Handley, Margaret Weatherbed.

**In attendance:** 2 electors from the community.

**Apologies for absence:** Cllr Nicki Brooks, Nottinghamshire County Council

#### **55. Declarations of interest specific to this agenda:**

Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions.

**56. Minutes of the previous Parish Council meeting held on Monday 15<sup>th</sup> July:**  
were approved as a correct record.

#### **57. Updates from previous minutes:**

a) Pre-School provision in the Small Hall of the Community Centre from January 2020 – Cllr Lawrence had emailed Gareth Degenhart of The Lime Trees CIC on 11th September enquiring about an update since his visit to the community centre on 30th May. A response was received from Helen Roebuck, the company's Business Manager explaining they were still obtaining individual quotes from tradesmen for the alterations required to the building.

Concerns were raised by councillors regarding the delay and that the provision may not open in January as was originally proposed.

Gedling Borough Council Legal department had emailed Cllr Lawrence to ask whether their services would be required for the assistance with the lease agreement. Cllr Lawrence had replied explaining that he was still awaiting a full response from Mr Degenhart. It was noted that if the plans go ahead it is likely the pre-school would also need an agreement with the church for the use of the outdoor space at the end of the car park.

b) PHS contract: PHS had apologised about the mistake with the account and issued a £1500 credit note against charges they were attempting to claim following the council's cancellation of the contract. The final account balance to be paid was £150.67, this would be paid in September.

c) Audit: the council had not received any feedback, although the auditors had raised several queries which were being responded to.

d) Overgrown trees on Nottinghamshire County Council land at the back of properties on Valeside Gardens: Cllr Brooks had been in touch with ViaEM to request they are cut back, however ViaEM explained they are not a priority and if residents intended to do this themselves they are required to obtain permission from ViaEM. Cllr Weatherbed stated she would contact the Manager at ViaEM, invite him to assess them and will request they are cut back. She would update the council when she had further information.

**58. Observations from electors:** There were none.

**59. Observations from Borough and County Councillor:**

**Cllr Nicki Brooks:**

Cllr Brooks was unable to attend the meeting but passed on the following comments:

I am sorry I am unable to be present this evening. There is a meeting ahead of Gedling BC Full Council meeting on Wednesday that I need to attend.

I have taken up or followed up on all casework that has come my way. Much of this has been to do with over grown vegetation.

Cllr Lawrence has advised me of issues regarding the burger van opposite the entrance to Crosslands Meadow. Highways have agreed to visit to access if obstruction is being caused but I need to know the hours and days of operation. If anyone could send me this information I would appreciate it.

The date for the Allsopp planning application has been set, Tuesday 15 October at 2pm.

I have agreed to meet with 2 residents ahead of the meeting as I will speak on their behalf.

Anyone who has put in a valid written response is entitled to speak at the meeting. However, they must register their wish to speak at least 2 full working days prior to the meeting. They may speak for 3 minutes and there can only be a maximum of 3 speakers.

Please do not hesitate to contact me if anything that I can help with is raised at this meeting and I look forward to seeing you all at the October meeting.

**Cllr Meredith Lawrence :**

Cllr Lawrence had deputised for the Mayor of Gedling at four events (none in Colwick). He had also attended Audit and Planning meetings at Gedling Borough Council.

Residents of Ramblers Close were continuing to report issues to a Planning Officer at Gedling Borough Council regarding breaches of planning conditions for the Contract Furniture

business at 32 Mile End Road. The Officer would produce a report to a forthcoming planning meeting for committee members to approve an enforcement notice. The local Police Beat Sergeant had agreed to speak with the business owner concerning the lorries on Ramblers Close.

Cllr Lawrence had received a report about grease found on the climbing frame on Colwick Rectory Recreation ground. This had been reported to the Parks Department at Gedling Borough Council who stated they would inspect and cleanse.

A Facebook comment had suggested that more than 50 homes would be built on the former Sol Construction site on Vale Road. Cllr Lawrence stated that any variation of the existing planning permission would need to be approved by planning. The previous S106 agreement has been varied and there was no longer an off-site contribution required for parks and open spaces.

The Nottingham Post had printed an article concerning the continued issue with properties 11 and 15 on Mile End Road falling into disrepair. The properties were earmarked by Framework for improvement however there has been continued delay in this development. Cllr Lawrence had emailed Adam Jacobs at Framework to ask for an update. He had also copied the email to the Chief Executive Andrew Redfern.

Cllr Lawrence had also received complaints about overgrown vegetation at the entrance to Crosslands Meadow. This area is maintained by ViaEM.

#### **60. Correspondence including emails:**

a) Overgrown bushes at the back of Hotspur Drive: Cllr Nunn had received a complaint about the area and had referred the complainant to Gedling Borough Council to report and request maintenance. The resident responded and confirmed he had reported this to Gedling Borough but nothing has been done. Cllr Nunn advised she would report the issue to Gedling Borough Council on their behalf.

b) 'Britain's Best Home Cook': an email had been received from a television production company enquiring whether any residents would be interested in being part of this new programme and had asked the Parish Council to display a poster about the programme on the notice board.

c) ViaEM, winter gritting: an email had been received from ViaEM regarding a free allocation of five 20kg bags of salt. The Clerk would request that they deliver it to the community centre.

#### **61. Planning:**

Reference 2019/0763, 25 Crosslands Meadow, two storey side extension and conversion of existing garages to family snug and play room. The deadline for response had been 10th September.

## **62. Finance:**

Cllr Nunn distributed a list of payments to be noted.

Payments to be made other than regular Direct Debits were: Nottinghamshire Fire, £84.44; Mark Douglas, £251.84; Mark Douglas, £103.17; Freedom Foundation, £1,200.00; Gedling Borough Council GDPR training, £24.00; PHS, £150.67; MSC Plumbing, £636.00; A Nunn, Amazon reimbursement, £30.00; Refund A Nunn B&Q reimbursement, £25.16; A Nunn, Morrisons reimbursement, £21.00; Gedling Borough Council, Poppies £255.00. The Payments were approved.

Invoices were awaited from: PKF, External Audit, £240.00; Silverdale Coaches, £530.00; Extreme Wheels, £1,480.00; Inspire Insurance, £1029.00.

## **63. Main Business:**

a) School Summer Holiday Activities: feedback had been received from both suppliers. The reports were distributed at the meeting. The Clerk would also email councillors a copy. It was noted that the activities had not been very well attended despite publicity. Cllr Handley stated that he had not received a flyer despite the supplier stating they did a mail drop on Valeside Gardens. The council may consider another Play Day next year but this would need to be subject to attracting sufficient volunteers to help to organise the event.

Senior Citizens' coach trip: this had also showed a low take up. Cllr Weatherbed suggested that the council organise a coach trip for residents of all ages next summer and possibly fund the cost to attend an attraction. This would be discussed at the next meeting. The Senior Citizens' Christmas Dinner would also be discussed at the next meeting.

b) Lime Trees CIC lease agreement: the council agreed to provide a budget of up to £500 for Gedling Legal to carry out the work.

c) Colwick Rectory Recreation Ground: Gym and park development. External funding may be available for improvements. Evidence of community need must be ascertained by the Parish Council by putting together a list of improvements that the public could vote/comment on, which could be included in the Netherfield and Colwick Wards Newsletter, the council would need a co-ordinator to manage this project.

d) Update/review of Parish Council Policies: instead of organising a series of meetings between councillors, the Clerk agreed to devise a list of appropriate policies and email the current versions to all councillors for comments/suggestions. When amendments were made the council would adopt them. The list would include General Data Protection Regulations, Standing Orders, Financial Regulations, COSHH and others.

e) Change of day for future meetings: if The Lime Trees CIC use the small hall for the pre-school, the day may need to change to Friday as currently this was the only community centre evening availability. The council might need to consider installing a new access door into the office so meetings could be held there.

f) Car Parking issues on Valeside Gardens: this continues to be a problem for some residents. Cllr Nunn agreed to contact the neighbourhood wardens to see if they can issue 'inconsiderate parking notices' on windscreens of offending vehicles as it was illegal to park on the pavement although is difficult to enforce. Cllr Lawrence had contacted Gedling Borough Councillor Jenny Hollingsworth, who is the Portfolio Holder for Regeneration, inviting her to attend the area to discuss the issues and see if there was a possible resolution.

g) Footpath leading to Valeside Gardens from Vale Road: issues with tree roots lifting tarmac surface causing trip hazard. Cllr Nunn agreed to contact Gedling Borough Council asking them to inspect and rectify.

h) Footpath between First Avenue and Vale Road: issues with overgrown vegetation: Cllr Nunn would report to Jigsaw Homes as they are the land owners responsible for the landscape maintenance.

#### **64. Community Centre Update:**

a) Bookings – Bookings were confirmed for October which Cllr Nunn would organise opening and closing. 16th November booking, Cllr Handley agreed to close at 9pm. There were also bookings for 14th and 15th December.

b) 229 Vale Road: there is a tree at the rear of the property that has a canopy over the roof of the community centre and possible root problems causing damp patch in the floor of office. Cllr Nunn has had a plumber inspect and discovered a leak in the pipework in the office which is being repaired. A letter has been sent to the property owner of 229 Vale Road to request the tree is inspected and carry out pruning if required.

c) Community centre replacement lighting: DEM Electrical is providing a quote.

d) PAT testing: DEM Electrical would carry some out of this on Friday 20th September. A wall socket in the kitchen also needed replacing.

#### **65. Ongoing Matters:**

a) Website: Neil Pert continued to update the site the Clerk would send the previous year's minutes for him to include.

b) Ward Walk: it was agreed that councillors would organise their own and report any issues.

#### **66. Date and time of next meeting:**

Monday 21<sup>st</sup> October 7pm in the Small Hall, Colwick Community Centre.

(The Chair closed the meeting at 8:35pm)