



**Colwick Parish Council**

Community Centre,  
Vale Road  
Colwick  
NG4 2GP  
0115 9400571

**Minutes** of the full council meeting of Colwick Parish Council, held in the Small Hall, Colwick Community Centre, at 7:00pm on Monday 15<sup>th</sup> July 2019

**Present:** Cllrs Alison Nunn (Chair), Meredith Lawrence (vice-Chair), Scott Handley, and Margaret Weatherbed.

In attendance: Nottinghamshire County Councillor-Nicki Brooks, and 1 elector from the community.

**42. Apologies for absence:** were received from Cllrs Janene Davis and Femi Ogundipe.

**43. Declarations of interest specific to this agenda:** Cllr Lawrence declared a non-pecuniary interest as a member of Gedling Borough Council's planning committee and therefore would not comment on planning application consultation discussions.

**44. Minutes of the previous Parish Council meeting held on Monday 17<sup>th</sup> June:** were approved as a correct record.

**45. Updates from previous minutes:**

a) Pre-School provision in Community Centre from January 2020 – Cllr Lawrence had emailed Gareth Degenhart of The Lime Trees CIC on 10<sup>th</sup> July enquiring about an update since his visit to the community centre on 30<sup>th</sup> May. Mr Degenhart had sent an email response to Cllr Lawrence on 15<sup>th</sup> July explaining that the building quotes were more expensive than anticipated and therefore will re-think his plans and use of the space. Concerns were raised at this response as there is a willingness to achieve the provision in Colwick and any delay may prevent the start in January 2020. Cllr Lawrence suggested Colwick Parish offer assistance to the organisation in addition to the £1800 reduction to their rent for the decoration of the small hall. Cllr Nunn also said the Parish can fund the changing of the light units. Cllr Lawrence would write back to Mr Degenhart to outline the council's willingness to contribute

towards the building costs. The council could hold a special meeting in the summer to make any financial decision.

Gedling Borough Council Legal department had emailed Cllr Lawrence to ask whether their services would be required for the assistance with the lease agreement. Cllr Lawrence had replied explaining that he was still awaiting a full response from Mr Degenhart. If the plans progress, the council would need to make a decision on this expenditure at a future meeting. Furthermore, if the plans go ahead it is likely the pre-school could also need an agreement with the church for the use of the outdoor space at the end of the car park. Cllr Lawrence could suggest this in his response to Mr Degenhart.

**46. Observations from electors:** there were none

**47. Observations from Borough and County Councillor**

**Cllr Nicki Brooks:**

Cllr Brooks was saddened to learn of the Newsagents being burgled, unfortunately as they have no Insurance they will be closing the business down from September.

She had been receiving enquiries from residents regarding over-hanging tree branches onto the highways, and had reported this to ViaEM who responded explaining that unless they are a Health and Safety concern they will not be cut back. Cllr Nunn also confirmed the council had received complaints of the area looking untidy and unkempt, tree works needing to be carried out. Cllr Weatherbed mentioned the trees were very overgrown on the boundary of properties on Valeside Gardens. Cllr Brooks agreed to contact ViaEM again.

Cllr Brooks attended St Johns Primary School sports presentation evening, presenting awards to the children.

Chris Allsop Holdings Limited, Private Road No. 2 The retrospective planning application would be decided at a county council planning committee on 16<sup>th</sup> September at 10:30am.

Cllr Brooks confirmed she would attend and speak on behalf of the local residents who are objecting to the application to recycle agricultural plastics. She also confirmed that up to three people could attend the meeting to oppose the application and up to three could attend to support the application, therefore the Parish could also send a representative. Each person would have three minutes to speak. In order to attend they must notify Nottinghamshire County Council as soon as possible to register their attendance. Colwick Parish Council have a meeting the evening before where confirmation would be discussed regarding attendance from the community.

### **Cllr Meredith Lawrence**

Cllr Lawrence had deputised for the Mayor of Gedling at four events. Two events at care homes, opening Kilisick Fun Day and speaking at a children's writing awards ceremony by New Writers UK.

He also attended the St John's school Sports awards presentation and a meeting of the school governors to ratify the appointment of the new Head Teacher, Rachael Ireland, who would replace Chris Belton.

He was present at the Nottinghamshire Police beat surgery on 4<sup>th</sup> July. There were a few community members attending. The main issues identified by the public were in relation to Contract Furniture on 32 Mile End Road, specifically issues with HGVs manoeuvring and parking on Ramblers Close and trading out of permitted hours. Nottinghamshire Police agreed to speak to the business owners about the issues. In the meantime the residents would continue to keep a log of the issues. Gedling Borough Council planning would not act on intermittent breaches of planning. ViaEM had suggested to residents that the Police could assist however this is not a Police matter.

### **48. Correspondence including emails:**

a) PHS group contract – a letter had been received threatening court action for non-payment of fees in relation to cancellation of the fixed three year contract. They advised that the Council needed to provide ninety days cancellation notice. They also stated it is within their standard terms and conditions that the contract would automatically roll on for a further three years. No communication had been received about this until the council cancelled the contract in March (the end of the three year period of contract was end of February 2019) and neither are there any terms in the contract stating it will automatically roll over. The Chair had written to PHS requesting additional time to dispute this bill and intention to seek legal advice from the Nottinghamshire Association of Local Councils. The council had outlined that it would respond to PHS on 23<sup>rd</sup> September allowing time to consider the legal position and the Parish meeting in September would decide whether a payment will need to be made.

b) Via East Midlands - a letter had been received from ViaEM regarding parking restrictions on Burton Road/Orlando Drive/Willow Road/ Pierrepont Avenue and Westdale Lane. All these roads are in Carlton or Gedling and not in Colwick therefore this is not something Colwick needs to respond to.

**49. Planning applications:** None had been received.

**50. Finance:** Cllr Nunn distributed a list of payments to be noted. Payments to be made other than regular Direct Debits include a payment to DEM Electrical £360 including VAT, (to include an additional amount to replace light switches and new fluorescent tubes in the small hall). Cllr Nunn had purchased new litter pickers including ones with longer handles for easier reach £113.94. Total staff wages for July were £1198.40. We are expecting invoices were expected from the following which will need payment between now and the next scheduled Parish meeting in September, they are: £240 for the audit to PKF Littlejohn LLP. £530 for Silverdale Coaches, £1480 Extreme Wheels and £1200 for the Freedom Factory. Insurance is due at the end of September £1029.24. All were proposed, seconded and approved.

**51. Main Business:**

a) Senior Citizen's Coach trip marketing – Cllr Weatherbed had devised an application form and will also need to devise a poster, the poster details would include the information needed on the application form, i.e. health conditions and medications. Application forms would be - available from Cllrs Nunn and Weatherbed, the community centre and the Vale Pharmacy. The deadline for receipt of applications forms is 10<sup>th</sup> August. A first aider from the Parish would be required to be on the trip as the driver isn't first aid trained but will have a first aid kit on the bus. Cllr Davis would be attending the trip and is first aid trained. There is a need to remove the administering of medication in the event attendees can't self-administer. The Parish would not be insured to carry this out.

b) on Colwick Rectory Recreation Ground - Gym and park development. External funding may be available for improvements. Evidence of community need could be ascertained by the council by putting together a list of improvements that the public could vote/comment on. This could be included in the Netherfield and Colwick Wards Newsletter which was due out in November 2019. The council would need a co-ordinator to manage this project.

c) AGAR Audit Feedback – confirmation of receipt had been received but no feedback as yet.

d) Council Policies updating – deferred to September meeting

.

**52. Community Centre Update:**

a) Bookings – booking for 28<sup>th</sup> July 10:30 until 1:30pm, Jane agreed to open and close. There is another for 31<sup>st</sup> August which we'll need someone to cover for. Cllr Nunn would request help in the council's WhatsApp group.

b) New curtains – it was agreed to order K&N Upholstery Strata range in Aubergine at a cost of £2235.36. This was proposed, seconded and approved.

c) Emergency lights in main hall - had now been sorted.

d) The boiler in the main kitchen needs repairs, the plumber would call out this week. In September both boilers need gas safety certificates and servicing. Both central heating systems need flushing and an inhibitor connecting.

**53. Ongoing Matters:**

a) Parish Website – continuing improvements were being carried out by Neil Pert.

b) Ward Walk – was still to be organised.

**54. Date and time of next meeting:** Monday 16<sup>th</sup>  
September 7pm in the Small Hall, Colwick Community Centre

**(The Chair closed the meeting at 9:00pm)**